

**RICE LAKE AREA SCHOOL DISTRICT
30 PHIPPS AVENUE
RICE LAKE, WI 54868**

**BOARD OF EDUCATION
REGULAR SESSION
Monday, June 12, 2023
ADMINISTRATION BUILDING**

MINUTES

- I. CALL TO ORDER:** The Board of Education of the Rice Lake Area School District met in regular session at 7:00 p.m. on Monday, June 12, 2023 in the Board Room of the Rice Lake Area School District Administration Building, 30 Phipps Avenue, Rice Lake, Wisconsin, with Keven Jensen, President presiding.
- II. ROLL CALL:** Present - Board Members: Steve Bowman, Don Cuskey, Phil Henkel, Keven Jensen, Doug Kucko, Bert Richard, Nellie Scheurer, Miriam Vavra
Absent- Dianne Koser
Others Present- Randy Drost, District Administrator
Student Representatives: NA
- III. NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Randy Drost. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- IV. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- V. APPEARANCES:** NA
- VI. APPROVAL OF MINUTES [action]:** Doug Kucko and Nellie Scheurer motioned to approve the regular session meeting minutes from Monday, May 22, 2023. All present voting yes. Motion approved.
- VII. CONSENT AGENDA [action]:** Steve Bowman and Phil Henkel motioned to approve the consent agenda. All present voting yes. Motion approved.
- A. Monthly Budget and Cash Reconciliation Report**
- B. Monthly Board Bills**
- C. Employment Resignations:**
1. Chase Melton, Physical Education/Health Teacher at RLMS & Head Varsity Wrestling Coach at RLHS, effective May 24, 2023
 2. India Carpentier, Elementary Music Teacher at Tainter Elem., effective June 7, 2023
 3. Dillon Hogan, English Teacher at RLHS, effective June 7, 2023
 4. Emily Sheplee, Assistant Varsity Volleyball Coach at RLHS, effective May 23, 2023
 5. Jennifer Fjelstad, JV Volleyball Coach at RLHS, effective May 26, 2023
 6. Jennifer Jensen, Cross Country Coach at RLMS
 7. Kristen Lehman, Eighth Grade Volleyball Coach at RLMS
 8. Ingemar Dahlberg, ELA Teacher at Warriors on Wisconsin, effective the end of the 2023-2024 contract year
 9. Jennifer Kazekeewicz, Full-Time Teacher Substitute at RLMS, effective June 6, 2024

10. Alexa Robinson, Full-Time Teacher Substitute at RLMS, effective June 6, 2024

D. Employment Recommendations:

1. Kalli Foss, Paraprofessional at Hilltop Elem.
2. Ryan Kay, Paraprofessional at Hilltop Elem.
3. Tasha Becker, Paraprofessional at TBD
4. Kristen Lehman, Head Volleyball Coach at RLHS
5. Ingemar Dahlberg, ELA Teacher at Warriors on Wisconsin for the 2023-2024 school year
6. Jennifer Kazekewicz, Full-Time Teacher Substitute at RLMS for the 2023-2024 school year
7. Alexa Robinson, Full-Time Teacher Substitute at RLMS for the 2023-2024 school year

E. 2023-2024 WIAA Membership Renewal

VIII. COMMENDATIONS:

A. RLASD Student Recognition-Drawing for Chromebook: All students recognized through the Student Recognition Program during the 2022-2023 school year had their names entered into a drawing to win a Chromebook. William Peters, grade 8 at Rice Lake Middle School was drawn as the winner for 2022-2023.

IX. REPORTS:

A. Elementary Achievement Gap Reduction Update-Natalie Springer/Joann Walker/Nate Vlcek: Elementary Principals provided an update on Elementary Achievement Gap Reduction.

B. 2023-2024 RLMS Student Handbook-first reading-Josh Tomesh/Laurie Leaf: Middle School Principal Josh Tomesh reviewed a draft of the 2023-2024 RLMS Student Handbook.

C. RLASD Employee Handbook-first reading-Randy Drost: District Administrator Randy Drost reviewed a draft of the proposed revisions to the RLASD Employee Handbook.

(Dianne Koser entered the meeting at 7:42 p.m.)

D. BOE Finance Committee Meeting Update-Steve Bowman: The BOE Finance Committee met on Thursday, June 8, 2023. The committee discussed a middle school tennis team; a school liaison officer position; the 2023-2024 preliminary budget; and the pool and conservancy. Steve Bowman provided an update from the meeting. The next meeting is scheduled for Thursday, July 6, 2023 at 8:30 a.m.

- **RLMS Tennis Team [action]:** Miriam Vavra and Bert Richard motioned to approve the proposed RLMS Tennis Team. All present voting yes. Motion approved.

E. BOE Compensation Committee Meeting Update-Steve Bowman: The BOE Compensation Committee met on Wednesday, May 31, 2023. The committee reviewed co-curricular and extra-curricular pay schedules, and discussed teacher, support staff, and administrator compensation. Steve Bowman provided an update from the meeting.

- **Support Staff Compensation [action]:** Doug Kucko and Bert Richard motioned to approve the proposed support staff compensation schedule. All present voting yes. Motion approved.

- **Teacher Compensation [action]:** Miriam Vavra and Phil Henkel motioned to approve the proposed teacher compensation schedule. Steve Bowman, Don Cuskey, Phil Henkel, Dianne Koser, Doug Kucko, Bert Richard, Nellie Scheurer, and Miriam Vavra voting yes. Keven Jensen abstained. Motion approved.

F. BOE Buildings and Grounds Committee Meeting Update-Keven Jensen: The BOE Buildings and Grounds Committee met on Wednesday, May 24, 2023. The committee discussed the following:

- Onsite clinic roof
- Administration office boiler replacement
- Middle School and Tainter Elementary floors
- Kitchen addition at RLMS
- Chip sealing and crack filling parking lots
- Aquatic and Recreation Center
- Conservancy facility

Keven Jensen provided an update from the meeting.

G. BOE Policy and Legislative Advocacy Committee Meeting Update-first reading-Keven Jensen: The BOE Policy and Legislative Advocacy Committee met on Tuesday, May 23, 2023. Keven Jensen provided an update from the meeting. The next meeting is scheduled for Tuesday, June 27, 2023. The Board reviewed the following draft policies as a first reading.

- Policy #211, Administration Code of Ethics (revise)
- Policy #222, Administrative Contracts (revise)
- Policy #222.1, Administrator Compensation Plans (recommended delete)
- Policy #230, Administrative Personnel Position Descriptions (revise)
- Policy #240, Supervisory Personnel Position Descriptions (review)
- Policy #251, Organization for Administrative Purposes (revise)
- Exhibit #251, Administrative Structure (new)
- Policy #253, Policy Implementation (review)
- Policy #253.1, Development of Administrative Rules (revise)
- Policy #260, Temporary Administrative Assignments (revise)
- Policy #270, Administrator/School District Reports (review)
- Policy #352.1, School Volunteers (revise)
- Rule #352.1, Procedures for Use of Volunteers in Schools (revise)
- Exhibit #352.1, Volunteer Commitment and Confidentiality Statement (revise)
- Exhibit (2) #352.1, Volunteer Emergency Information Sheet and Service Commitment (revise)
- Policy #411.2, Accommodation of Student's Religious Beliefs (revise)
- Rule #411.2, Accommodation of Student's Religious Beliefs Procedures (new)
- Policy #940, Naming School District Facilities (revise)
- Rule #940, Procedures for Naming Major Facilities (revise)

X. INFORMATION:

A. CESA#11 Annual Meeting Update: CESA#11 Representative Don Cuskey provided an update from the CESA#11 annual meeting held on Tuesday, June 6, 2023.

B. WASB Public Policy Correspondent Update: Phil Henkel provided an update from the most recent Capitol Chat.

C. Upcoming Meeting Schedule: The Board reviewed a schedule of upcoming meetings/events.

XI. DISTRICT ADMINISTRATOR COMMENTS:

- **Upcoming District Events:** District Administrator Randy Drost shared the following information:
 - Summer school is underway at Rice Lake High School
 - Summer school for grades 4K-8 will be held in July and August
 - The swimming pool has extended hours
 - Tomorrow is the Family Fun and Fitness Fest at the Friess Family Complex
 - Thursday is the Rice Lake Celebrity Charity Classic at Turtleback Golf Course

XII. CLOSED SESSION: Don Cuskey and Dianne Koser motioned to move into Closed Session. By roll call vote, all present voting yes. Motion approved. The meeting was moved into Closed Session at 8:16 p.m.

XIII. OPEN SESSION: Dianne Koser and Don Cuskey motioned to reconvene into Open Session. All present voting yes. Approved. The meeting was moved into open session at 8:25 p.m.

- **ACTION:** No action was taken following closed session.

XIV. MEETING ADJOURNED: Doug Kucko and Don Cuskey motioned to adjourn the meeting. All present voting yes. Motion Approved. Meeting adjourned at 8:26 p.m.

Miriam Vavra, Clerk